

Bank reconciliation – pro forma

Hensall Parish Council

Financial year ending 31 March 2016

Prepared by D TREDGETT Responsible Financial (Name and role)
Officer

Date 17/5/2016

Balance per bank statements as at 31 March 2016:

£

£

19368.69

Petty cash float (if applicable)

19368.69
none

Less: any un-presented cheques at 31 March 2016

none

Add: any un-banked cash at 31 March 2016

none

Net balances as at 31 March 2016 (Box 8)

19368.69

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2015 (Prior year Box 8)

11 433.01

Add: Receipts in the year

18 008.97

Less: Payments in the year

10 073.29

Closing balance per cash book [receipts and payments book] as at 31 March 2016 (must equal net balances above – Box 8)

19 368.69